

***CHECK LIST FOR HOLDING AN OFFICIAL WRA RACE MEET***  
*by*  
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*edited for content 01/99*

1. Read and be familiar with the WRA Official Race Rules.
  2. Race Secretary shall have a current copy of WRA Official Race Rules on hand at the race site the day of the race.
  3. Secure Race Site location well in advance of the race date. It is always a good idea to obtain written permission for permission to use public property. Bring the written permission to the race meet.
  4. At least 60 days in advance contact the National Race Secretary and the Regional Coordinator to request the dates of the race meet(s).
  5. Plan your awards and trophies.
  6. Be sure local club has proper race equipment.
    - a. Starting Boxes
    - b. Lure Machine
    - c. Lures
    - d. Scoreboard
    - e. Loud Speaker (not mandatory but helpful)
    - f. Wickets
    - g. Measuring Board
    - h. Stopwatch (not mandatory but nice)
    - i. Tape Measure
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1. Be sure to plan for failure of equipment. Back up lures, lure machine, batteries, and line are redundant accessories to try and keep on hand.
  2. Is the track ready?
    - a. Grass cut?
    - b. Parking obvious?
    - c. Paddock area secured?
    - d. Track measured accurately and finish lines chalked for both adult and puppy?
    - e. Finish line area roped off for privacy?
    - f. Track taped off?
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1. Have qualified people been assigned in responsible positions?
    - a. Inspection Committee
    - b. Finish Line Judges
    - c. Foul Judges
    - d. Paddock Judge
    - e. Starter (Box Operator)
    - f. Lure Operator
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1. Do you have the minimum of 15 dogs entered and present for an official Race Meet?
  2. Are the entries graded?
  3. Are the Scoreboard name plates ready?
  4. Are the Programs printed?
  5. Do you have sufficient foul and finish line forms printed?
  6. Do you have sufficient pencils on hand for the judges to use?
  7. Are you ready? It's Race Day!
  8. After the race meet, be sure and send in the Official Results Report along with fees to the Registrar/Recorder.

**GOOD LUCK and HAPPY RACING!!**

